



**Meeting Agenda for Horizon Community League
March 15, 2021 at 6:30PM
Location: Online with Google Meets**

Chair: Harvey Miedreich

<p>1. Call to Order - 6:30pm</p>
<p>a. Attendance and establishment of quorum Harvey M, Danielle Thorkelson, Donna Molloy, Courtney Pruski, Robyn Becker, Candace Chamberlain, Jeffrey Chaput, Chantel Campbell (guest), Dhruva Shrestha , - Quorum established at 635pm b. Introductions of attendees -APRIL WILLIAMSON (GUEST) PATTI (guest)</p>
<p>2. ITEM ACTIVE ON TABLE FROM FEBRUARY 8TH MEETING:</p> <ul style="list-style-type: none"> ● Shauna May Seneca Playground \$10,000 funding motion ● Park has been funded ● Four parks have been built in the community ● Harvey has asked to withdraw motion by Robyn, Robyn withdrew the motion ● Robyn indicated that the websites need to be updated to reflect all the playground builds ● Harvey will send an email out on the playground updates
<p>3. Approval of Agenda</p> <ul style="list-style-type: none"> ● Additions to agenda - Motion to approve agenda by Danielle Thorkelson, seconded by Robyn Becker
<p>4. Approval of Meeting Minutes</p> <ul style="list-style-type: none"> ● January 18, 2021 - revisions made per Feb 8th minutes and emailed to board members February 27, 2021 ---> Motion to approve made by Robyn Becker and seconded Courtney Pruski ● February 8, 2021 - emailed to board members February 27, 2021 -->Motion to approve made by Courtney Pruski and second by Daneille Thorkelsoon
<p>5. Playground Updates</p> <ul style="list-style-type: none"> ● no playground committee members attended - all playgrounds have been funded. ● bump to next meeting when Natasha can update and provide feedback. ● Robyn suggested sending a newsletter including the open position of Facility Director ● Harvey to send an email to community members regarding recruitment

6. Board Reports

[A. President - Harvey Miedreich \(report submitted with Agenda please see below\)](#)

Meeting etiquette.

If you'd like to speak, you need to type next into the chat box. We need everyone to have cameras on, we're community and we cannot build community without seeing one another. It's critical. Guests will be expected to do the same.

This month I have been working towards laying groundwork for our future. As we transition away from playgrounds now that they are all funded it's very important that as we are able to take on larger projects ourselves that we have a solid foundation. I have worked with the SMS playground group to try to have a special meeting which ultimately failed. We did not harness enough responses from the board in order to achieve quorum. We continue to struggle to get board members to respond to emails within the agreed upon three days.

As we near the end of strategic planning, we will have clear goals we can work on. However, without board involvement we'll not be able to complete or even realistically begin our goals. It is time to reflect on positions on the board and scale back where possible. We have unfilled positions and have for a long time. It's hard to recruit during COVID times but especially hard when we've shut down our best way to reach the most amount of community league members. The Facebook group.

Funding Requests

We need funding requests in formal request. We can't have people show up and ask for \$15 000 and need a decision in 15 minutes. We need time to properly consider the requests as a board, it is responsible, accountable, careful decision need to be made so we can add the most value to our community league.

Reports

- We need directors to continue to submit their director reports prior to the meetings.
- We need the playground committee representative reports. (Vice President)

I do not know

I have become aware that there are many things going on in our community and even on our board but that I am unaware of almost all of them. We need more communication, who is doing what? We should all know who is doing what and how it's going, adding it to your director report is a wonderful way to keep this transparency and accountability going.

Communications

I will be stepping back into the communications role in order to have the community aware of our meetings etc. I won't be taking on content creation, this can happen when we find a suitable candidate. Summerside emails are part of this, I am slowly decommissioning them with the help of google. You may have received emails as someone trying to login to your email accounts as two factor authentication was removed so they can properly delete them. Once I have the email list back in my

hands, I will end this account. I am working with mail chimp on returning our email list to us. It's a slow process but they have been helpful thus far. We are in elevated status awaiting a reply. I expect a reply before the end of the month.

Social Media

We need to also scale back here. We have too many social media channels. I believe we should be utilizing our email list, facebook page, facebook group (Managed differently than in the past) and the website. Comunibee should be ended. The idea that we left facebook where we had 4500 active members for comunibee for hundreds of users was a misstep.

Summer plans

- What are we doing for summer? Bike school? Community garden? Skate park? Basketball nets in parking lots?
- Donna is concerned that strategic planning needs to be done for budget to be made. No communications and no access to memberships
- Robyn suggested sharing to community groups - we can get the message out by utilizing the community pages. What do we want to do and what do we need to do to make it happen
- Danielle is concerned about community policing themselves during C19.
- Courtney is concerned about the leadership program using all Program funds. Discussion about approvals exceeding \$10,000. Details of the expense must be approved by "membership". Roybn is concerned about the wording on this item. Donna is working hard on the project and has presented all information to the board at previous meetings. At a prior meeting, Natasha verbally said Programs has \$14,000 to spend any way they see fit however, as there was no secretary at the time of that discussion, there was nothing recorded in the minutes.
- Courtney is concerned about no vote being done for the project.
- Danielle mentioned that the HCL has been in contravention of the bylaws since 2009 when they were written.
- Robyn would like this done properly and approach the membership.
- Concerns brought up about wanting a membership vote on the Leadership program. It was pointed out that the HCL has handed out more funding for playgrounds without a membership vote so now do we need to question the validity of the playground funding and voting.
- A request for all information on the Leadership program be provided to the board. It was stated that information was provided to the board at prior meetings and is recorded in the minutes.
- Spending all the budget in one place is concerning to some members
- It was pointed out that other leagues are being approached to join the Leadership program. If three leagues join the cost will be lowered and if three leagues join there is a grant available to further offset the cost. In combination, all leagues and a grant will substantially lower the cost of the Leadership program to below \$10,000.
- Sumemrside wrote the bylaws (not EFCL), if the board can't understand the HCL bylaws the bylaws need to be rewritten.
- Harvey wants to put in place policies and then do by-law amendments.
- Garage sale? Can it return?
- Green shack - uncertain due to C19 restrictions and outdoor gatherings
- Garage Sales are good to go provided households following C19 restrictions
- not sure how summer will look with restriction and AHS compliance
- Skateboard park equipment is not accessible this year as there is only one set up in

the City and it's booked.

- Pop Up Garden will be based on eligibility with the City and City approval to move forward
- Larger scale events are unknown
- Memberships

How are we supporting Dhurba?

- who in the neighbouring league could help us
- EFCL mentorship programs to help Melanie will throw it in the chat. Joanne Booth is the leader on Membership for the EFCL and the EFCL has membership resources to help Dhurba.
- Harvey will connect with Dhurba and figure out memberships.

Moving forward

Right now I would say we are in some down time, parks are funded, strategic planning is not yet completed. It's time for reflection, what do we want? How do we determine where it goes?

A question I will ask each of you. If there was a community league building project started, where does it go?

B. Vice-President - Natasha Ballard
-email regrets sent March 12, 2021

C. Treasurer - Danielle Thokelson

- New cheques had to be printed
- Post office box lapsed and PO box address is void
- Obtained a new address for post office box
- Suggested if we can use UPS post office boxes as they will call us if there is mail or any concerns
- A number of invoices are due

D. Secretary - Candace Chamberlain (report submitted with Agenda please see below)

Activity this past month:

- Continued working with Melanie Gizowski on the Strategic Planning meeting as well as obtaining further information on school playground builds and the role of the Community League with those types of builds.
- Continued communications with the EFCL Governance Director regarding

motions at meetings as well as discussed conflict of interest and “perceived conflict of interest’ concerns.

- Located and made contact with the Membership director.
 - Determined he did not have correct email information for the HCL and brought him on-board with the correct contact information.
 - Emailed him a copy of the by-laws and orientation paperwork.
 - Worked with the President to provide the Membership director access to the HCL email and drives.
- Reached out to the AMA Registries and obtained a copy of the HCL Corporate Non-Profit Status and a copy of the official name change from SCL to HCL.
 - Both documents are now on the HCL google drives.
 - Submitted an expense report to the Treasurer and President to approve reimbursement for the cost of both reports.
- Due to Covid 19, the Government office in charge of Non-profit organizations is closed to the public so the 2019 Annual Report was mailed to the City of Edmonton
 - Saved a PDF copy on the HCL Google Drive
 - **ACTION ITEM:** we still must submit an audited copy of the 2020 Annual Report which is overdue and will affect any funding/grant requests from the HCL
- Continued to reach out to local businesses and was offered a discount to members with an active CL card from Joey’s Fish and Chips on Ellerslie.
 - Emailed their offer to the HCL President for review and approval
 - Need to make the HCL community aware of this offer
- Removed the signage from Walker and Summerside Skating Rinks and cleaned up garbage/debris. Hay bales are the only things remaining on both sites.

URGENT MATTER:

HCL needs to submit the 2020 audited financials and update the director list per the regulations of being a non-profit organization - documents must be submitted every December.

DISCUSSION ITEMS FOR MEETING:

Communications Director

- Serious consideration should be made by the HCL to hire someone savvy in social media to get the HCL on the right track while a Director is found.
- The community **MUST** be made aware of the monthly meetings on a regular and consistent basis to ensure community involvement and transparency
 - Harvey advised meeting dates and links were added up to and including June 2021
 - Harvey advised the HCL is using too many social media platforms and we need to scale down
 - The HCL had 4500 members on Facebook and now only 300 members with Communibee

Facilities Director

- The Facilities Director position is a voting position in the 2009 SCL bylaws.
- This position needs to be filled in order to ensure amenities are built for the community (excluding playgrounds)
- CBC ran a report on the underdeveloped park in Summerside (Summerside Park2) which now makes amenities for the community a top priority

Questions for City of Edmonton NRC:

- What is involved with having garbage bins installed by the City within the HCL boundaries?
 - We need to identify the "Hot spots" for litter ie. near a park, bus shelter, walking path etc. and clearly identify it as a priority spot for garbage
 - Once identified, the city would look at adding that location to the route.
 - A number of communities have expressed concerns about specific areas. We need to reach out to the community to identify these "hot spots".
 - SRA also manages a number of garage cans in the area
 - What is involved with having street lights installed at Summerside Park2?
 - This is a community led project
 - There is a one time utility funding for community league licensed areas
 - We need to know what exact developments are going into the park site and with the City Community Development Team, consider what this looks like
 - Public Engagement must be part of this which Candace is working on
 - There are temporary options however we need to look at the long term ramifications at the site to ensure all the utilities accommodate all amenities and areas
 - It was suggested that the gate be permanently locked for the time being however Maintenance people need regular access as does the Community for utilizing the park
 - Inquiry needs to be made with the Peace officers who handle this aspect to see what they suggest
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E. Program Director - Donna Molloy (report submitted with Agenda please see below)

Activity this month:

- Circulated Generation Next Proposal to neighboring leagues of Ellerslie, Meadows, and Fulton Meadows and waiting for approval for collaboration
- Initiating connections with youth organization and school connections
- Reviewed options with NRC for making progress on advancing Generation Next proposal
- All other programs on hold until budget allocation for programming identified
- Sought out and connected with communications professional over options for the Community League. He offered to share his expertise and insight with a no charge consultation with President. Information provided to President.

Upcoming:

- Waiting on Strategic Planning before proceeding with Programming or Partnerships
- Participating in Strategic Planning

For Discussion (item you would like to discuss):

- Need to know more about our membership and how to plan programming to meet their needs – strategic planning discussion
- LITTLE CLEAN UP PROGRAM - contest for school
- grocery store bag size and develop pride in neighbourhood
 - **MOTION MADE:** Donna motioned for \$500 to use for schools and Courtney Seconded the motion
 - Is capital city clean up running this year
 - Concerns raised with C19 --would asking kids to clean up garbage be a safe thing?
 - Melanie encouraged individual clean up programs
 - Jeff supported Donna's idea and suggested to focus on promoting individuals and families participate and submit photos of them doing the clean up
 - Amendments made to the clean up program:
 - Courtney amended her motion to request families submit photos and the top 3 families would win a \$100 (x3 = \$300)
 - Suggested a hashtag be created #horizoncleanup
 - See if the school would mention this to the students
 - All members agreed that Donna's idea is a wonderful idea and Courtney said she will run with it. \$300 split three ways- PASSED unanimously by the board

F. Transportation Director- Jeffrey Chaput

G. Grant/Fundraising/Casino Director -Robyn Becker
- Nothing to report this month

H. Membership Director - Dhruba Shrestha (report submitted with Agenda please see below)

Activity this month:

- Membership Drive
- Touch base with old members
- Be familiar with HCL membership process and protocols

Upcoming:

- Membership Drive

For Discussion (item you would like to discuss):

- HCL signs on the border areas?
- Can discount be given for certain time
- Can free membership campaign be launched for certain time period
- email reminders for renewal of memberships
- putting membership information on the website
- Harvey will talk to Natasha

Comment from Melanie Gizowski in chat 7:27 PM

<https://efcl.org/mentorship-program/>

I. Social Director - Courtney Priouski

- Shauna May Seneca wine survivor did not occur however suggested holding onto the idea for an HCL fundraiser (further discussion required)
 - Suggested an Easter Decorating contest for families to decorate their front windows. Then take pictures of the windows and submit to the HCL. The highest number of "likes" would be the winner
 - Prizes for the best window and community decorating would be awarded
 - Could also be a way to involve memberships
 - Suggested a coloring contest with the prize being an age appropriate basket
 - Requesting \$50 per basket
 - **MOTION MADE:** Courtney motioned for \$300 to use as prizes for the event and seconded by Donna.
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J. Community Liaison - Summerside - Richard Griffiths regrets sent

7. **Neighbourhood Resource Coordinator Report - Melanie Gizowski (report submitted with Agenda please see below)**

Melanie Gizowski (NRC)
melanie.gizowski@edmonton.ca

Follow up

Strategic Planning next steps:

Next session is March 22 at 6:30pm

Prior to the next session please review the Jam Boards from the previous session.

Keep Neighbouring Newsletter Link: [click here](#).

Please check out the March issue of Keep Neighbouring as it is FULL of great information! Reminder if you haven't already done so please subscribe

1) Participatory Edmonton Symposium - March 6 & 13

2020 changed the way we live and connect. Across Canada, people, neighbourhoods, and cities are coming together to make friends, to make things, to make new livelihoods, to make connections. Have you been wondering what you can do to animate your apartment building, block, cul de sac, or neighbourhood? Maybe you already have an idea and need support to get it off of the ground. Or perhaps you want to get involved and don't know where to start. Join our two-day virtual symposium to learn about the transformational platform, Participatory City, and how you can bring your idea to life and get involved!

When: Saturday, March 6, 9:00 a.m. - 12:00 p.m. and Saturday, March 13, 9:00 a.m. - 12:00 p.m.

Registration fee: \$5 for both days - scholarships are available; please contact abundantcommunity@edmonton.ca

The Participatory Edmonton Symposium is brought to you in partnership

with Participatory Canada, the City of Edmonton, and the Edmonton Federation of Community Leagues. Join us to learn more about the inspiring achievements of Participatory City and what is happening in Edmonton. [Click here](#) to register today!

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January 2020

2) Creating a Neighbourly Vibe" Workshop with Abundant Community Edmonton

Interested in getting more connected on your block, building or cul-de-sac? Join a Neighbourhood Services workshop on creating a neighbourly vibe! This is an introductory workshop to learn more about [Abundant Community Edmonton](#) (ACE), a grassroots initiative fostering neighbour to neighbour relationships. If you are interested in cultivating a culture of care and connection, increasing the sense of belonging and inclusion, and creating a healthy and livable city, this workshop is for you. The [Creating a Neighbourly Vibe workshop](#) is currently offered virtually, twice per month.

Upcoming workshops dates: March 9, 6:30 p.m. March 24, 1 p.m. [Click here](#) for more information or to register.

3) Urban Gardening Initiatives 2020

[Click here](#) for a summary of City of Edmonton urban gardening initiatives in 2020 including the Pop Up Garden Pilot Program, City Farm, Veg Instead, and Front Yards in Bloom: Edible Yards. More information about Pop Up Gardens can be found [here](#).

4) 2021 Neighbourhood Services Grants Opportunities Spreadsheet

Looking for funding opportunities to support a community organization, initiative or capital project? [Click here](#) for a list of grant opportunities compiled annually by Neighbourhood Services

5)Community League Operating Grant (CLOG) - City of Edmonton

Edmonton Community Leagues can apply now for the 2021 CLOG. [Click here](#) for more information and the online application.

Application Deadline: April 28, 2021 More information:

6) Capital City Clean Litter Kits

- You can request a free litter kit using our [online form](#). Each kit includes a safety guide, litter grabber, a pair of gloves, and a small and large garbage bag.
- Due to the restrictions placed on group gatherings, we ask that people refrain from organizing litter clean-up events until restrictions are lifted. Instead, families and those living in the same household are encouraged to participate in this activity together, and are reminded to:
 - Wear gloves
 - Wash hands regularly with soap and water or hand sanitizer
 - Disinfect the litter grabber or any other tool used before and after use, and store it in a safe location
 - Secure and dispose of all litter and garbage bags in

appropriate disposal locations *Supporting you to make the most*

of your neighbourhood 2



January 2020

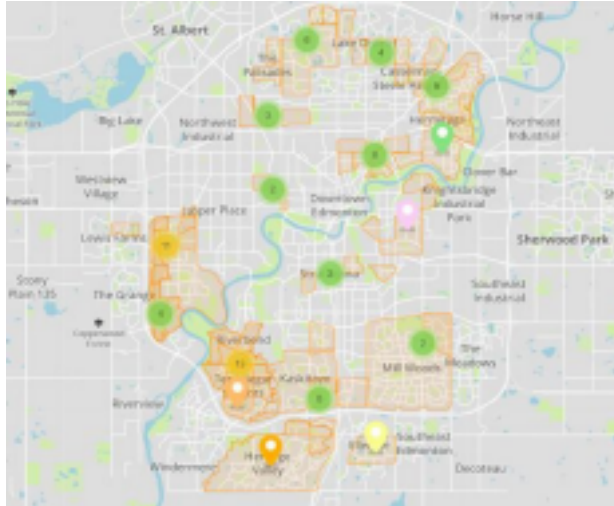
- Report needles, graffiti or other hazardous litter by calling 311

[City Run Projects & Plans](#)

City Planning Framework - Plan Repeals

New direction from The City Plan has highlighted a need to review our current land use plans and begin the careful process of repealing plans that have fulfilled their purpose. This work is being undertaken through the first phase of the [City Planning Framework](#)

[Implementation project](#). Online feedback is open now until March 22 at <https://engaged.edmonton.ca/cpfrepeals> The 77 plans to be repealed include: 5 Area Structure Plans, 28 Neighbourhood Structure Plans, 8 Neighbourhood Area Structure Plans, 7 Outline Plans , 7 Area Redevelopment Plans, 12 Other Plans



General Resources

- [Events on Parkland- General Information](#)
- [Parkland Event Application](#)
- [Event Equipment Loaning Policy & Process](#)
- [Approved Vendors](#)

8. Open Floor / Discussions

9. Next Meeting:

- April 19, 2021
- May 17, 2021
- June 21, 2021