



Summerside Community League (SCL)
Meeting Minutes
March 18, 2019, 6:30pm
Michael Strembitsky School

Chair: Natasha Ballard, Vice-President

Minutes: Marianne Meijer, Secretary

Attendees: Jordan Weiss, Natasha Ballard, Marianne Meijer, Danielle Thorkelsson, Donna Molloy, Robyn Becker, Samantha Miedreich, Rob Plante, Michelle Gosselin, Erin McFarlane, Brenda Cleveland, Melanie Gizowski.

Regrets: Jeffrey Chaput, Richard Griffiths, Jessica Bosma, Ryan Orr, Dennis Bekmuradov, Shelly Whalen, Ashley van Beuningen.

Guests: Whitney Ogilvie (Director, Harvest Pointe Daycare), Seth Robinson (Father Michael Mireau Playground Project)

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| 1. <u>Call to Order: Natasha Ballard</u> |
| Attendance and call to order at 6:39pm. Quorum not established at that time. A round of introductions was held. Note: quorum established at 6:50pm. |
| 2. <u>Approval of Agenda:</u> |
| MOTION: to approve the agenda with the addition of "Millwoods Presidents Council Canada Day Celebration Request" and "Donna Molloy's Involvements MPC". PASSED MOVED: Donna Molloy SECOND: Erin McFarlane |
| 3. <u>Approval of Minutes:</u> |
| MOTION: to approve meeting minutes from the February 25, 2019 meeting. MOVED: Natasha Ballard SECOND: Robyn Becker |
| 4. <u>Approval of Consent Agenda:</u> |
| MOTION: to approve consent agenda, which can be found following these meeting minutes. MOVED: Natasha Ballard SECOND: Danielle Thorkelsson |
| 5. <u>Board Reports</u> |
| Melanie Gizowski, NRC |
| <ul style="list-style-type: none">• Dragon's Den: Pitch Your Project: Melanie Gizowski encourages you to attend even if you are not pitching an idea. Donna Molloy asked if you can pitch again if you had previously pitched; Melanie Gizowski said she didn't see why not.• Deadline for Community League Operating Grant: April 24, 2019. Online process now. Natasha Ballard mentioned that someone within the current board has prior years information. Robyn Becker will ask Michelle Gosselin; Danielle Danielle Thorkelsson will provide financial information; Marianne Meijer to get and provide annual return from |

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| <p>Registries Office.</p> <ul style="list-style-type: none"> Donna Molloy asked if other community leagues were using Abundant Communities Edmonton (ACE). Melanie mentioned that the closest league that is using this program is in Millwoods, Donna Molloy believes this will be a good opportunity for SCL. Melanie Gizowski explained that we have access to an ACE team. ACE is a program to connect communities, block connectors are positions to engage with their block (such as have a block party) and be the go-to person for that block. If considering this program, Melanie Gizowski recommends to start with block connectors, there has been success starting this way. ACE also meets regularly to discuss how the program is coming along, what is working, and what is not working. Melanie Gizowski will send out information regarding ACE. Green Shack Program: Donna Molloy confirmed that she let Jen (the Program Coordinator) know that SCL would like to be involved in the Green Shack Program. |
| a. Natasha Ballard, Vice President |
| <ul style="list-style-type: none"> Nothing new to report. |
| b. Danielle Thorkelsson Treasurer |
| <ul style="list-style-type: none"> Bank balance is \$194,000; of that \$70,000 is currently allocated to school playgrounds A request was received from Shauna Mae Seneca School for their City of Edmonton playground application fee (\$5,000). Previously, the board had approved providing all playgrounds with the funds required for this application fee when they are ready to do so, therefore, a cheque issued. |
| c. Shelly Whalen, Membership |
| <ul style="list-style-type: none"> No report |
| d. Brenda Cleveland, Social |
| <ul style="list-style-type: none"> All door prizes for Snowflake Festival have been given out except one. All receipts and cheques given to Danielle |
| e. Robyn Becker, Grants/Fundraising/Casino |
| <ul style="list-style-type: none"> Danielle Thorkelsson will email Marianne Meijer and Robyn Becker regarding the operating grant Marianne Meijer to send list of missing information to Jordan Weiss and he will follow up with those who have missing information |
| f. Samantha Miedrich, Neighborhood Watch/Safe Parent |
| <ul style="list-style-type: none"> Nothing to report |
| g. Erin McFarlane, Communications |
| <ul style="list-style-type: none"> Nothing to report |
| h. Sports: non-soccer |
| <ul style="list-style-type: none"> Nothing to report |
| i. Community Liaison - Orchards |
| <ul style="list-style-type: none"> Nothing report |

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| j. Community Liaison – Walker Lakes | |
| <ul style="list-style-type: none"> Nothing to report | |
| k. Director at Large | |
| <ul style="list-style-type: none"> Nothing to report | |
| 6. Old Business | |
| a. Strategic Planning Day | |
| <ul style="list-style-type: none"> Jordan Weiss is very excited for strategic planning day, which, as a reminder, is this Saturday, March 23, 9-4pm, from Family Futures. Melanie Gizowski will be sending out some homework early this week to give board members some time to think about this weekend; as well as will send out information from the 2014 strategic planning day Jordan Weiss said that Rod Loyola will also be in attendance as well as 2 people from school playground committees Donna Molloy mentioned it will be difficult with community members to be there for the whole day and expressed that this could be a challenge. Currently there are 17 members of the public who have signed up for the day. It is noted that this even is not for children to attend. Jordan Weiss said guidelines will be developed for the meeting. Robyn Becker suggested that the 17 members could be contacted to come for the early part of the day during the History/current state portion of the meeting and the communication members can provide input into the current needs of the community (and suggestions for how to meet those needs) and after it will be explained that they can stay if they wish, however the remainder of the day will be focused on the strategic planning by the SCL. This gives those members the option leave if they do not want to stay for the 8 hours. <ul style="list-style-type: none"> Robyn Becker will email the list of members coming. Melanie Gizowski will work with Robyn Becker to send out the right information Erin McFarlane will send out the RSVP link. | |
| b. Summerside Community League Naming Contest | |
| <ul style="list-style-type: none"> Erin McFarlane mentioned that information was emailed out to the board with the meeting agenda, questions can be asked to Erin McFarlane and Robyn Becker Erin McFarlane explained that the contest portion would cost approximately \$250 for photocopying Jordan Weiss mentioned that the project proposal is of high-level quality Natasha Ballard explained that she did not feel membership should be mandatory, because if membership is mandatory, you're expecting them to pay for the membership to participate in the contest. The naming contest will be open to any community league resident within SCL boundaries. <p>MOTION: Communications to proceed with Phase 1 of the renaming contest, with some amendments (such as removal of advertising) and for costs \$500 for the prize and \$200 for the photocopying. PASSED.</p> <p>MOVED: Rob Plante SECOND: Robyn Becker</p> <p>Action: Erin McFarlane and Robyn Becker will get 3 quotes for RFP for graphic design, as well as amend</p> | |

Phase 1 of the proposal.

7. New Business

a. Corpus Christi Playground Committee: Request for approval to move forward with NDPD grant application & Letter of Support from SCL

MOTION: To approve supporting Corpus Christ Playground Building Committee with NDPD application. PASSED.

MOVED: Natasha Ballard SECOND: Erin McFarlane

Michelle Gosselin indicating that the SCL signing the meeting minutes would suffice for officiality, and that a letter would be a bonus. Jordan Weiss confirmed he would sign.

b. Revised date for May 20 SCL board meeting as date falls on long weekend

Date changed to May 13, 2019.

Action: Marianne Meijer to contact Rentals to change date.

c. EFCL: writing letter of support for EFCL to request additional funds (\$750,000) from the City of Edmonton (Community and Public Services Committee)

- Michelle Gosselin shared that EFCL is doing an ask for \$750,000 from the City of Edmonton and originally planned to present to the committee this coming Wednesday, however pushed it to April 10.
- EFCL is asking for a letter indicating community leagues support EFCL requesting these funds from the City of Edmonton.
- Michelle Gosselin explained that the pavilion is a 100th anniversary project representing 100 years of community leagues in Edmonton. This will be a pavilion with a stage and creek, etc in Hawrelak Park, with the intent that this space is free to use for any community league. The Province has already announced that they will gave a \$1M; ECFL will ask \$750k from the City of Edmonton. Michelle Gosselin explained that the funding for this pavilion is a separating funding 'pot of money' from playgrounds
- Community leagues have each already donated \$2,500.
- This has a lot of community and city support
- If successful with the ask, there will be \$350k remaining, the other aspect has been fundraised

MOTION: To write a letter of support for EFCL in requesting additional funds from the City of Edmonton. PASSED.

MOVED: Natasha Ballard SECOND: Robyn Becker

Action: Jordan Weiss will write the letter of support.

d. Request for budget towards lunch and refreshments for strategic planning day (~\$500)

- Jordan Weiss requests to increase budget for lunch and refreshments to \$750
- This will include coffee, sandwiches, and food for the day.

MOTION: To approve a budget of \$750 to be used for lunch and refreshments for the strategic planning day. PASSED.

MOVED: Robyn Becker SECOND: Erin McFarlane

Action: Natasha Ballard to contact Sobey's to confirm food.

e. Millwoods Presidents Council Canada Day Celebration Request

- Donna Molloy will send information regarding the Millwoods Presidents Council Canada Day Celebration request out to the board to be discussed at the next board meeting.

f. Donna Molloy: Requesting Support from SCL Executive for Donna Molloy to participate on the Millwoods Presidents Council

- Donna Molloy mentioned that the Millwoods Presidents Council (MWPC) was previously seeking volunteers and that she had stepped forward to be on the youth services committee. Donna Molloy explained that she had attended the last 3 meetings and would like to get further involved. Donna Molloy explained that there is a lot of information shared between MWPC and SCL and that this is a good opportunity. ,
- Natasha Ballard asked if there was a conflict between the two roles on the council and league, Donna Molloy confirmed there was none.
- Jordan Weiss asked what the term of the position was, Donna Molloy confirmed it's a two-year commitment.
- Natasha Ballard and Marianne Meijer provided their executive approval.

8. Upcoming Business

- Purchasing gifts for board members for milestone events, e.g. birth of child
- Proposed Sports Budget and Plan for Year
- Millwoods Presidents Council Canada Day Celebration Request
- A potential update on dog park next meeting by Michelle Gosselin

9. Seth Robertson, Father Michael Mireau Playground Committee

- Seth Robertson shared that they are currently at the end of the concept phase. Seth Robertson passed around an image/map of the concept.
- Seth Robertson shared that the current build cost is \$670,000 and that there were over-estimations built into this cost.
- Seth Robertson shared that there is currently \$41,500 raises, and that the committee will be applying for the NDPD as well as the Alberta Education Playground Grant
- The anticipated build date for the playground is Spring of 2020
- Donna Molloy asked if the gazebo would be big enough for community events, Seth Robertson responded that he didn't think so.
- Michelle Gosselin asked Seth Robertson to talk to her about potentially applying for the federal grant.
- Seth Robertson shared that there could be a total gap of \$150,000 towards the end of the project and that the committee is working on fundraising.

10. Meeting Adjournment

MOTION to Adjourn: Rob Plante

SECOND: Natasha Ballard

- Meeting adjourned at 7:50 p.m.

Next meeting is April 15, 2019 at Michael Strembitsky School at 6:30pm

Strategic Planning Day is March 23, 2019:

- **Time:** 9 a.m. - 5 p.m.
- **Location:** Family Futures Network (#101, 4341 Savaryn Drive SW)
- **Who can attend:** All community members welcome. Lunch and refreshments will be provided.
- RSVP requested to make sure we have enough food

Consent Agenda
March 18, 2019

1. Program Director Report: March 2019

Donna Molloy

- No updates

2. Soccer Director Report: March 2019

Ryan Orr

- Registration for soccer has closed. For anyone who has not registered prior to March 1st and still wants to play soccer they can still register but will be placed on a waitlist. MWSA will do everything possible to find a spot for every child that wants to play.
- Volunteers are always needed to help run the soccer program. Coaches are always in high demand so please encourage anyone you know with children in the program to consider volunteering to coach youth soccer. You don't have to have a child in the program to volunteer as a coach. Siblings, Relatives, Young Students are all coach volunteers. MWSA provides training and mentorship. For more information interested persons can contact MWSA <https://emsamillwoods.com/>.

3. Secretary Report: March 2019

Marianne Meijer

- Central location of Google Team Drive established and everyone has been granted access (check your emails).

4. Transportation Director Report: March 2019

Jeffrey Chaput

- The following tickets open with the city of Edmonton and am still waiting for an update. Since all locations are currently being reviewed by the department
 - 25ave SW and Orchards Gate SW. - upgrading the traffic controls such as a lighted crosswalk or full traffic controls
 - 25ave SW and Orchards Link SW. - upgrading the traffic controls such as a lighted crosswalk or full traffic controls. Lots of kids cross here to go to school in the orchards.
 - 91st and 25th Ave SW. - traffic controls have been identified as needed there is no time line on having the controls installed at this time.
 - 91st and Savaryn Drive SW. Traffic controller are currently being reviewed
 - Lighted crosswalk crossing 25th Ave SW between Orchards Gate and Orchards link along the Power lines. Currently being reviewed
 - Lighted crosswalk crossing 25th Ave SW and Orchards way. - Currently not busy enough

will be reviewed next year. If we have more people submit complaints it should be moved up on the priority list.

- Expanding 91st between Ellerslie Road and 25th Ave SW. Under review
- If there are any other concerns please let Jeffrey know and he will submit additional tickets with the City of Edmonton

5. **Past-President Report:** March 2019

Michelle Gosselin

- The Committee to Develop the South Walker Playground at Shauna May Seneca School (SWPSMSS) has requested their \$5,000 towards the application payment to submit our application to the City of Edmonton for the assignment of a project number & manager. The \$5,000 has previously been approved by the board.
- Each park is at a different phase. Both Corpus Christi and Father Michael Mireau are the only two that have a concept budget and plan. Both committees are working on their fundraising strategy based on their concept budget.
- A document is being developed that will provide a status on all playgrounds.
- An explanation on the funding levels for playgrounds is below:
 - Each neighbourhood is eligible for the following dollars to support their park projects:
 - **Basic Projects:** \$15,000 in *matching funds* for basic projects every 5 years.
 - **Intermediate Projects:** \$75,000 in *matching funds* for intermediate projects every 10 years.
 - **Extensive Projects:** \$250,000 in *matching funds* for extensive projects every 15 years.
- **Note: Accessing project funding is limited to one level in one year. Funding levels cannot be combined.**
- **please note the Summerside Neighbourhood is only eligible for the \$250K and \$15K as the intermediate level of funding of \$75K was used for the playground at the Michael Strembitsky school site about 6 years ago.
- Otherwise both Neighbourhoods of Walker and The Orchards at Ellerslie are eligible for all 3 levels of NPDP funding.