



Summerside Community League (SCL)
Meeting Minutes
January 21, 2019, 6:30pm
Michael Strembitsky School

Chair: Natasha Ballard, Vice-President

Minutes: Marianne Meijer, Secretary

Attendees: Natasha Ballard, Marianne Meijer, Brenda Cleveland, Donna Molloy, Erin McFarlane, Samantha Miedreich, Rob Plante, Ashley van Beuningen.

Regrets: Danielle Thorkelsson, Michelle Gosselin, Shelly Whalen, Jeffrey Chaput, Richard Griffiths.

Guests: Melanie Gizowski, Jessica Bosma, Ryan Orr, Sean O'Reilly, Janna Klyne, Dennis Bekmuradov, Jordan Weiss, Rhonda Navratil.

1. Call to Order: Natasha Ballard

Attendance, call to order, and establishment of quorum at 6:34pm

2. Approval of Agenda: Natasha Ballard

MOTION to accept agenda: passed

MOVED: Donna Molloy SECOND: Erin McFarlane

3. Approval of Minutes: Natasha Ballard

MOTION to approve minutes. PASSED

MOVED: Ashley van Beuningen SECOND: Samantha Miedreich

4. Guest Janna Klyne, Walker Park Update

- Janna Klyne introduced herself as the fundraising chair for Corpus Christi Fundraising Committee
- Concept drawing has been developed, posted on [Summerside Community League website](#)
- Currently looking for [feedback via survey](#)
- Once Walker Park has 10% of funding they can proceed to concept
- Have raised \$23k above the \$5k SCL has donated
- Met with several people for the Shauna Mae playground, they are catching up quickly
- Ideal situation is if both playgrounds can be built in the same year
- If not, first group would apply for the \$250k NDPD funding, and second group to apply for \$75k funding. Both groups to work together to split overall funding equally.
- Walker Park plans to meet with Moe Banga and Rod Loyola to see if there is more provincial funding available for neighborhoods that are building two school playgrounds at once, as is the case in Walker Lakes
- Donna Molloy asked Melanie Gizowski if there are other neighborhoods who have built two playgrounds at once; Melanie indicated that Orchards did.
- NDPD funding is allocated per neighborhood, every neighborhood has access to \$250k every 15

years; \$75k every 10 years, \$5k every 5 years. Michael Strembitsky playground access the \$75k, therefore the \$250k is still available.

Question Janna Klyne had to SCL: is there an opportunity to share information that both playground groups need via a 4x6 mailout (one side Walker Lakers, one side Walker District Park at Shauna Mae). At present time, the groups are not yet ready to send out this mailout and are unsure of costs (likely in several months away), however are hoping that the SCL will be able to help in some capacity.

5. Guest: Jordan Weiss, Walker Lakes Resident, and Melanie Gizowski

- Jordan Weiss introduced himself as a Walker Lakes resident that is interested in putting forward another community league for the Walker Lakes community.
- Melanie Gizowski discussed what the process might look like for splitting communities, that SCL covers a large area, and that the SCSL has to consider if the area is too big to become manageable.
- This includes putting in a proposal to change boundaries, have this moved at an AGM or special general meeting, changing bylaws; while the new Community League simultaneously submits information as well.
- Melanie Gizowski recommended for SCL to review the forecasting of current and future communities and for the SCL board to have a discussion whether this is a feasible option.
- Donna Molloy raised a question surrounding impact to current schools in the fundraising and funding application process. Melanie Gizowski discussed that at this time since both the schools in Walker Lakes are subcommittees in fundraising, it would be easier to transition. The community league still has to sign off and commit to support.
- Melanie Gizowski discussed positive aspects of splitting: development of community lands for Walker Lakes, could be further up the priority list for Walker Lakes; population base would be 5,000+ for a successful community league.
- Jordan Weiss indicated he understands the work required to moving this process forward, including operating grant, government documents, rallying, etc.
- Donna Molloy mentioned that the membership of Millwoods Presidents Council has differing issues, ranging from mature neighborhoods with facilities built to new neighborhoods.
- What community league would need to do is sign off on the NPDP before the splitting
- Jordan Weiss asked Melanie Gizowski how long would the process take: Melanie Gizowski indicated it could take a year, depending on steering committee formation, development of bylaws, registration of bylaws, etc.
- Melanie Gizowski recommended forming a subcommittee that may want to look into a proposal for splitting the community, and indicated she could help support this.
- Rhonda Navratil asked Melanie Gizowski if this would bring more money into the community. Melanie Gizowski indicated that yes as each Community League receives a base level funding grant, then funding based per capita on the latest 2016 data.
- **ACTION:** Natasha Ballard to set up sub-committee to review the feasibility of splitting.

6. Neighborhood Resource Coordinator (NRC) Report, Melanie Gizowski

- Operating grant is due April 24, 2019 via an online application. Melanie Gizowski will connect with Treasurer, Danielle Thorkelsson and Grants/Fundraising/Casino representative (Natasha

Ballard)

- Melanie Gizowski also discussed the SNOW FUNd mini-grant available for community groups and organizations to have a social, community-building, Snowy Networking and Outdoor Winter (SNOW) Fun event. Natasha Ballard indicated she has already sent an email to get further information.
- The 17th Street Meeting is interested in drawing together representatives from each league to talk about similar issues, typically the President and another representative. Could be looking at February 2019 at Meadows Rec Centre; if it moves forward, Melanie Gizowski will email the information to the league.
- Donna Molloy asked about strategic planning and when may be a good time. Melanie Gizowski suggested for the board to look at a dedicated time to discuss strategy, likely needing 3-6 hours. Suggestion was to look at April, and that Melanie Gizowski would provide 'homework' in advance in order for the SCL to discuss vision and short/long term priorities.
ACTION: Melanie Gizowski will provide previous planning documents.

7. **Board Reports**

a. Natasha Ballard, Vice President

- Willing to act as president if required

b. Danielle Thorkelsson Treasurer, presented by Marianne Meijer, Secretary

- Our account has a balance of \$199,600.
- Recent activity includes \$200 deposit for Dick Laurin's Sleigh Ride for the Snowflake Festival and a payment of \$1,343 to Foster Park Insurance for our annual Directors insurance.

c. Marianne Meijer, Secretary

- EFCL has requested feedback for their website, please provide here: [website feedback survey](#)
- Attending Introduction to Board Governance: Understanding Your Roles and Responsibilities being held on February 2

d. Shelly Whalen, Membership

- No report

e. Brenda Cleveland, Social

- Snowflake Festival is happening on February 23, 2019 at the Orchards Club House. Everything is planned as of now, including activities such as sleigh rides, sliding, firepit, face-painting, glitter tattoos, balloon artist, puppet show, circus workshop, hot chocolate/coffee, discovery toys, and more. Currently working on vendors, such as 4cats art studio, taekwondo demonstration, photobooth, etc.
- Ashley van Beuningen is helping with the volunteer aspect.
- Brenda Cleveland asked that if any of the attendings knows of any organizations/individuals willing to do sponsorship/donation to let them know about fundraising for events and/or door prizes; current plan is to put together gift baskets as door prizes, by printing tickets.
- Shelly Whalen, Membership usually comes to sell membership.
- Donna Molloy, Programs has requested a table to share programming plans with members as well as get feedback from members.

- Donna Molloy requested a table for Family Futures Network.
- Pattison will put up a digital board a week before event.

f. Donna Molloy, Programs

- In upcoming year, would like to incorporate feedback from needs assessment.
- Attending Snowflake Festival to talk to members.
- Attending Resource Fair, not a lot of members, however a lot of people interested in Snowflake Festival.
- A book club has been established with Edmonton Public Libraries and Orchards.
- EFCL has put in place a walking program and Donna Molloy will bring forward the discussion again with the members, Samantha Miedreich indicated she would like to partner to discuss safety.
- Swimming has been moved to Meadows Community Rec Centre and is on Saturdays from 3-5pm. Melanie Gizowski indicated you can get stats on number of attendees.

g. Erin McFarlane, Communications

- Website updates can be put forward using this [google form](#) to update for website changes or for new content
- Erin McFarlane has asked about the Membership Sign Up Form; Donna Molloy thinks this form is supposed to be for programs. Erin McFarlane indicated that the website will redirect visitors to the EFCL website for purchasing membership.
- Erin McFarlane indicated to Donna Molloy that the program registration can be set up, SCL will need to set up a PayPal account.

h. Natasha Ballard, Grants/Fundraising/Casino

- Natasha Ballard will submit AGLC paperwork before April 24, however is requesting help from those that have been on the board for a few years, as the application paperwork requires past two years of finances, programs, intent of funding, etc.
- Ashley van Beuningen and Donna Molloy both volunteered to help with gathering required information.
- Natasha Ballard indicated she would send out checklist to board members.
- Natasha Ballard shared that SCL currently has a small license in place (for raffles, etc), however could be another 2 years before SCL is slated for a casino day.

i. Jeffrey Chaput, Transportation

- No report

j. Samantha Miedreich, Neighborhood Watch/Safe Parent

- For Snowflake Festival, Neighborhood Watch will be providing a doorprize, and the new Neighborhood Watch will be attending with Samantha Miedreich
- Samantha Miedreich requested to have her table on the main floor or activity (such as glitter tattoos) at her booth to draw people in

k .Michelle Gosselin, Past-President

- No report



8. Old Business

a. **Partnership Program Proposal**

- Donna Molloy and Rob Plante have been working on developing partnerships with Residents' Association;

MOTION: Donna Molloy presented proposal to board and motions to formalize partnerships with Residents' Associations. PASSED,

MOVED: Natasha Ballard SECOND: Samantha Miedreich

ACTION: Donna Molloy to draft letter to formalize partnership for President's signature

b. **Strategic Planning**

- Already discussed during Neighborhood Resource Coordinator Report

c. **Grants/ Fundraising/ Casino**

- Already discussed during the Grants/Fundraising/Casino Report

d. **NDPD Grant Split proposal for Walker Lakes**

- Progress of proposal not yet ready, therefore no action taken

e. **Father Michael Mireau playground**

- Father Michael Mireau Playground Building Committee requested approval to apply for the NDPD grant.

MOTION: Natasha Ballard motions to approve supporting Father Michael Mireau Playground Building Committee with NDPD application. PASSED

MOVED: Ashley van Beuningen SECOND: Marianne Meijer

Father Michael Mireau Playground Building Committee requested \$10,000 donation from SCL.

- Discussion was held that if money is donated to FMM Playground Building Committee, it would also need to be given to the other 4 schools.
- Father Michael Mireau Playground Building Committee has already received \$5,000 from SCL.
- Vote for \$10,000 tabled.

ACTION: Marianne Meijer to set up email vote to include Treasurer, for Treasurer to provide input regarding future commitments

9. New Business

a. **Snowflake Festival**

- Advertising includes boards and road signs, however limited information could be posted.
- Consideration has gone into Pattison, however there are budget constraints.

MOTION: Natasha Ballard motions to dedicate \$5,000 of budget towards Snowflake Festival. PASSED.

MOVED: Rob Plante SECOND: Samantha Miedreich

b. **Appointment for Vacant Board Positions, Melanie Gizowski and Natasha Ballard**

i. **President**

MOTION: Natasha Ballard motions to appoint Jordan Weiss as President. PASSED.



MOVED: Ashley van Beuningen SECOND: Samantha Miedreich
Vice-President remains as Vice-President

ii. Soccer

Melanie Gizowski explained soccer position

Guest Ryan Orr indicated he sits on Millwoods Soccer League as Summerside Representative. Ryan's secondary role is to arrange fields, coaches, creates all the teams for Millwoods U-11.

MOTION: Natasha Ballard motions to appoint Ryan Orr as Soccer Representative. PASSED.

MOVED: Samantha Miedreich SECOND: Rob Plante

iii. Sports

MOTION: Natasha Ballard motions to appoint Dennis Bekmuradov and Jessica Bosma as Co-Sports representatives

MOVED: Samantha Miedreich SECOND: Erin McFarlane

iv. Fields of Summerside & Sunset Liasions

- To remain vacant

v. Grants/Fundraising/Casino

- To remain vacant, and supported by the Vice-President.

c. Proposal for Community League Skate

- Natasha Ballard put forward finding a partnership for skating (similar to swimming) that would see renting an outdoor rink for a community skate exclusive for SCL members.
- Donna Molloy to forward email regarding booking of ice time to Marianne Meijer, to forward to the new Sports Reps.

d. Next Meeting

- Feb 25, 2019, as typical third Monday of the month falls on Family Day
- **ACTION:** Marianne Meijer to confirm if Michael Strembitsky School is available

10. Upcoming Business

- Jordan Weiss put forward idea to review how to increase engagement and communicate with community members.
- Erin McFarlane recommended creating a subcommittee for communications to develop and implement a communications plan.
- Jordan Weiss requested Melanie Gizowski to provide direction to census data.
- Donna Molloy indicated she has signed up for EFCL's engagement workshop for this upcoming Saturday.
- Rhonda Navratil recommended that SCL sets up a table at the next Eco-Recycling event happening in May, and to let her know if we would like to proceed with that.

11. Meeting Adjournment

MOTION to Adjourn: Donna Molloy



SECOND: Ashley van Beuningen

- Meeting adjourned at 8:39 p.m.